### FUNTECH COPY

# ENROLMENT FORM

# FunTech

PARENT/GUARDIAN DETAILS      Name (mother):      Mobile (mother):      E-mail (mother):      E-mail (mother):      Address (mother):      Address (mother):      Address (mother):      Address (mother):      Address (mother):      Postcode:      Postcode: <td< th=""><th>STUDENT DETAILS</th><th></th><th></th></td<>	STUDENT DETAILS						
Image: Control of the second secon	Name:	D	DB:// School:				
Medical Conditions:	Email:	M	Dyslexia[] Dyspraxia[] Autism[]				
Name (mother):    Name (father):      Mobile (mother):    Mobile (father):      E-mail (mother):    E-mail (father):      Address (mother):    Address (father):      Address (mother):    Address (father):      Mobile (father):    Address (father):      Address (mother):    Address (father):      Postcode:    Postcode:      ENROLMENT DETAILS (Term Time)    ENROLMENT DETAILS (Holiday Camp)      I would like to enrol my child onto:- (please tick)    JUNIOR LAUNCH PAD SERIES []      JUNIOR LAUNCH PAD SERIES []    AVAILABILITY      GESE ICT (FULL COURSE) []    Yell      PROVAE TUTION []    Fr []      PRIVATE TUTION []    Fr []      PRIVATE TUTION []    Fr []      OLCH TYPING []    Sa []      PAYMENT DETAILS    MONTHX      (please tick)    (please tick)	Medical Conditions:		continue on separate sheet Other[] please attach Ed. Psyc. / OT rpt.				
Mobile (mother):    Mobile (father):      E-mail (mother):    E-mail (father):      Address (mother):    Address (father):      Address (mother):    Address (father):      Address (mother):    Address (father):      Address (mother):    Postcode:      Postcode:    Postcode:      ENROLMENT DETAILS (Term Time)    ENROLMENT DETAILS (Holiday Camp)      I would like to enrol my child onto:- (please tick)    JUNIOR LAUNCH PAD SERIES []      JUNIOR LAUNCH PAD SERIES []    We []      GCSE [CT (FULL COURSE] []    Tu []      PRIVATE TUTITON []    Fr []      PRIVATE TUTITON []    Fr []      OUCH TYPING []    Sa []      PAYMENT DETAILS    MONTHIX      (please tick)    (please tick)      (please tick)    (please tick)      (please tick)    (please tick)      (please tick)    (please tick)      (childotar Take)    Stacharged on acell cords      STANDING GROBER []    Stacharged on acell cords      Stacharged on acell cords    Stacharged on acell cords      Stacharged on acell cords    Stacharged on acell cords      Stacharged on acell cords    Stacharged on a	PARENT/GUARDIAN DETAILS						
E-mail (mother):    E-mail (father):      Address (mother):    Address (father):      Address (mother):    Address (father):      Postcode:    Postcode:      ENROLMENT DETAILS (Term Time)    ENROLMENT DETAILS (Holiday Camp)      I would like to enrol my child onto:- (please tick)    Please book my child onto the following camp/s:-      JUNIOR LAUNCH PAD SERIES []    AVAILABILITY      GCSE ICT (FULL COURSE) []    WE []      'A' LEVEL COMPUTING []    Th []      PROGRAMMING SERIES []    WE []      'A' LEVEL COMPUTING []    Fr []      OCHT PHING []    Sa []      PAYMENT DETAILS    MONTHY      (please tick)    (please tick)      (please tick)    (please tick)      CAMP:    DATE:      CAMP:    DATE:      PAYMENT DETAILS    (please tick)      DeBIT/CREDT CAND    (please tick)      CARD TYPE:    Sa []      NAME ON CARD:    Th GUE CARD OPTION []      NUMBER:    START DATE:      START DATE:    SIGNATURE      END DATE:       SECURITY CODE:    DATE	Name (mother):		Name (father):				
Address (mother):    Address (father):      Postcode:    Postcode:      ENROLMENT DETAILS (Term Time)    ENROLMENT DETAILS (Holiday Camp)      I would like to enrol my child onto:- (please tick)    JUNIOR LAUNCH PAD SERIES []      JUNIOR LAUNCH PAD SERIES []    AVAILABILITY      GCSE ICT (FUL COURSE) []    We []      M' LEVEL COMPUTING []    Th []      PROGRAMMING SERIES []    We []      MALT    Th []      PROGRAMMING SERIES []    We []      MALT    Th []      PROGRAMMING SERIES []    Th []      OUCH TYPING []    Fr []      TOUCH TYPING []    Fr []      STANDING ORER []    BANK TRANSFR []      MANK TRANSFR []    CHILDCARE VOUCHES []      STANDING ORER []    J% charged on debit cords stanoling and mount to your card.      PLASE TICK IF YOU WANT TO OPT FOR THIS OPTION []    MOTHLY      MANK TRANSFR []    STANDING ORER []      STANDING ORER []    J% charged on debit cords standard and and to your card.      PLASE TICK IF YOU WANT TO OPT FOR THIS OPTION []    MORE ON CARD:      NUMBER:    STANT DATE:    SIGNATURE      START DATE:    SIGNATURE    DATE	Mobile (mother):		Mobile (father):				
Postcode:      Postcode:      ENROLMENT DETAILS (Term Time)      I would like to enrol my child onto:- (please tick)      JUNIOR LAUNCH PAD SERIES []      AVAILABILITY      STEPPED APPROACH SERIES []      OCAMP      DATE://_      OATE:/_/      OATE://      OATE://      OATE/_/ <td>E-mail (mother):</td> <td></td> <td>E-mail (father):</td>	E-mail (mother):		E-mail (father):				
ENROLMENT DETAILS (Term Time)      ENROLMENT DETAILS (Holiday Camp)      I would like to enrol my child onto:- (please tick)      JUNIOR LAUNCH PAD SERIES []      AVAILABILITY      TEPPED APPROACH SERIES []      OCREMENT DETAILS      CAMP:	Address (mother):		Address (father):				
I would like to enrol my child onto:- (please tick)      JUNIOR LAUNCH PAD SERIES []      STEPPED APPROACH SERIES []      GCSE ICT (FULL COURSE) []      WW []      TU []      PROGRAMMING SERIES []      WALLABILITY      TU []      GCSE ICT (FULL COURSE) []      WW []      YLEVEL COMPUTING []      PRIVATE TUITION []      Fr []      TOUCH TYPING []      Sa []      PAYMENT DETAILS      Fees will be paid:-      TERMIN/YEARLY    MONTHIY      (please tick)    (please tick)      CASH []    DEBIT/CREDIT CARD []      BANK TRANSFE []    CHILDCARE VOUCHERS []      STANDING ORDER []    J% charged on debit cards      JSK charged on credit cards    3% charged on credit cards      STANDING ORDER []    J% charged on credit cards      STANDING	Postcode:		Postcode:				
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TOUCH TYPING []    Sa []    cancellation refunds: 28+ days 100%, 27-14 days 25%, less than 14 days 0% refund      PAYMENT DETAILS      Fees will be paid:-    AVOID LATE PAYMENT CHARGES      IERMLY/YEARLY (please tick) CASH []    MONTHIY (please tick) CASH []    MONTHIY (please tick) CASH []    MONTHIY (please tick) CHILDCARE VOUEL []    AVOID LATE PAYMENT CHARGES      DEBIT/CREDIT CARD []    BANK TRANSFE []    STANDING ORDER []    If you prefer not to have any late fees added to your account, ther simply fill valid debit/credit card details below and if a payment is late, instead of adding a late fee to your account we will charge the outstanding amount to your card.      DEBIT / CREDIT CARD DETAILS    Abarged on credit cards 3% charged on credit cards    ADDRESS IF DIFFERENT      NUMBER:    ADDRESS IF DIFFERENT    SIGNATURE    DATE      END DATE:    SIGNATURE    DATE      START DATE:    SIGNATURE    DATE		С	AMP: DATE: / /				
Fees will be paid:-      TERMILY/YEARLY (please tick) CASH [] CHEQUE [] DEBIT/CREDIT CARD [] BANK TRANSFER [] DEBIT/CREDIT CARD [] BANK TRANSFER [] STANDING ORDER [] CHILDCARE VOUCHERS [] STANDING ORDER [] STANDING ORDER [] CHILDCARE VOUCHERS [] STANDING ORDER [] STANDING ORDER [] CHILDCARE VOUCHERS [] STANDING ORDER [] STANDING ORDER [] STANDING ORDER [] STANDING ORDER [] STANDING ORDER [] STANDING ORDER [] STANDING CARD : NUMBER: START DATE: END DATE: SECURITY CODE:    ADDRESS IF DIFFERENT							
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DEBIT / CREDIT CARD DETAILS    CARD TYPE:    NAME ON CARD:    NUMBER:    START DATE:    END DATE:    SECURITY CODE:	STANDING ORDER [ ] 1% charged on debit card	0					
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NAME ON CARD:      NUMBER:      START DATE:      END DATE:      SECURITY CODE:	DEBIT / CREDIT CARD DETAILS						
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SIGNATURE, TERMS & CONDITIONS	SIGNATURE, TERMS & CONDITIONS						
Please note that one term's notice is required for withdrawal from Junior Launch Pad and Stepped Approach Series. For all other courses you are making a communitment for the full duration of the course.	Please note that one term's notice is required for withdrawal fro	m Junior	Launch Pad and Stepped Approach Series. For all other courses you are				

I have read and accept the FunTech terms and conditions overleaf and accept the notice period stated above.

	Name	Signature	Date
Mother's			//
Father's			//

# **ENROLMENT FORM**

#### Admission to FunTech

Admission to the FunTech is at the discretion of the Principal or delegates. No student may be admitted until the Enrolment Form has been completed and the terms and conditions signed by both parents or legal guardian and returned to FunTech, together with the enrolment fee of £50.

#### **Tuition and Examination Fees are Non-Returnable**

No reduction in fees is made in respect of absence from FunTech during any part of the official term, whether on account of illness or any other cause.

#### Late Arrivals, Early Departures or Missing Lessons

For students arriving late, leaving early or missing a lesson, FunTech may request that he or she take supplementary individual tuition at the rates stated below (under Catch-up Fee).

#### **FunTech Authority**

FunTech reserves right to take steps it reasonably believes to be necessary to maintain discipline, ensure safety and well-being of staff and students. Please note that all safeguarding and complaints policy can be found online at www.funtech.co.uk or by request in writing.

#### **Parent Consent**

In the event of an emergency, both medical or evacuations, FunTech has your consent to escort your child off the premises.

For medication administration, the parent will provide in writing the following information: type of medication, how to administer, how often to administer, possible sideeffects together with any other information deemed necessary. All FunTech staff are First Aid Trained.

At the end of the scheduled lesson your child is able to leave the premises unsupervised, unless the parent has put into writing that they do now wish this to be the case. All due care and attention will of course be provided at all times.

#### **Suspension and Expulsion**

FunTech reserves the right to suspend or remove any student whose attendance, work or behaviour is, in their reasonable opinion, unsatisfactory. Under such circumstances, FunTech will be under no obligation to return any fees. All safeguarding and complaints policies are available on www.funtech.co.uk

#### Fees

All fees are payable as stated below:-

Yearly: Fees must be paid either before or during the first two weeks of the first term.

Termly: Fees must be paid before or during the first week of term.

Monthly: First payment must be made one month prior to the commencement of the course and completed by the month stated below

- (under Fully Paid By). Monthly payments must be recieved into the FunTech bank account by the 5th of each month.
- Private: Fees must be paid 7 days prior to the tuition

Holiday Camps: Fees must be paid 30 days prior to the date of the camp

Late payments will be subject to an automatic £20 late fee being added to your account for each month until fees are up to date.

To avoid any late fees added to your account, simply fill valid debit/credit card details overleaf		f	Child Care Account Numbers	
and if a payment is late, instead of adding a late fee to your account we will simply charge the outstanding amount to your card, please remember to tick the option overleaf.			Ofsted Number: EY381318	
Withdrawal from the Course One term's notice is required for withdrawal from the Junior Launch Pad			All Save Limited: EY381318 Busy Bees: 53332	
and Stepped Approach Series. All other courses, you are making a commitment for the full duration	FunTech Bank Details		Care-4: 24693023	
of the course.	Account Name: FunTech		Edenred: P20445596 Imagine Co-op Care: 85011300	
Final Note:	Bank: Lloyds Bank SL6 1QE		KiddiCare: FT0909	
It is your responsibility to monitor standing order payments are being made regularly into the FunTech account.	Sort Code: 30-95-36		PES: FT0909	
	Acct. No.: 03603421		Sodexo: 801186	
Please contact your own bank to arrange the standing order.	Ref.: Child's Name		Company not listed: EY381318	

COURSE	FEE	MONTHLY FEE	No. of MTHLY PAYMENTS	FULLY PAID BY	CATCH-UP FEE
JUNIOR LAUNCH PAD SERIES	£1185.00	£98.75	12	JULY	£28 per 1/2 hr.
STEPPED APPROACH SERIES	£1185.00	£98.75	12	JULY	£28 per 1/2 hr.
GCSE ICT (Full Course)	£4800.00	£240.00	20	APRIL	£35 per 1/2 hr.
PROGRAMMING (STARTER)	£2100.00	£210.00	10	JUNE	£35 per 1/2 hr.
PROGRAMMING (ADVANCED)	£2200.00	£220.00	10	JUNE	£35 per 1/2 hr.
PROGRAMMING (GAME)	£2300.00	£230.00	10	JUNE	£35 per 1/2 hr.
PROGRAMMING (MOBILE)	£2400.00	£240.00	10	JUNE	£35 per 1/2 hr.
A LEVEL (Full Course)	£8400.00	£420.00	20	APRIL	£65.00 per hr.
AS LEVEL	£4500.00	£450.00	10	JUNE	£75.00 per hr.
A2 LEVEL	£5500.00	£550.00	10	JUNE	£75.00 per hr.
	On application				

PRIVATE TUITION On application

FunTech Address: 1a, The Colonnade, High Street, Maidenhead, Berlshire. SL6 1QL. Tel.: 01628 621215/6 E-mail: info@funtech.co.uk

# **ENROLMENT FORM**

# Admission to FunTech

Admission to the FunTech is at the discretion of the Principal or delegates. No student may be admitted until the Enrolment Form has been completed and the terms and conditions signed by both parents or legal guardian and returned to FunTech, together with the enrolment fee of £50.

### **Tuition and Examination Fees are Non-Returnable**

No reduction in fees is made in respect of absence from FunTech during any part of the official term, whether on account of illness or any other cause.

### Late Arrivals, Early Departures or Missing Lessons

For students arriving late, leaving early or missing a lesson, FunTech may request that he or she take supplementary individual tuition at the rates stated below (under Catch-up Fee).

# **FunTech Authority**

FunTech reserves right to take steps it reasonably believes to be necessary to maintain discipline, ensure safety and well-being of staff and students. Please note that all safeguarding and complaints policy can be found online at www.funtech.co.uk or by request in writing.

## Parent Consent

In the event of an emergency, both medical or evacuations, FunTech has your consent to escort your child off the premises. For medication administration, the parent will provide in writing the following information: type of medication, how to administer, how often to administer, possible sideeffects together with any other information deemed necessary. All FunTech staff are First Aid Trained. At the end of the scheduled lesson your child is able to leave the premises unsupervised, unless the parent has put into writing that they do now wish this to be the case. All due care and attention will of course be provided at all times.

#### **Suspension and Expulsion**

FunTech reserves the right to suspend or remove any student whose attendance, work or behaviour is, in their reasonable opinion, unsatisfactory. Under such circumstances, FunTech will be under no obligation to return any fees. All safeguarding and complaints policies are available on www.funtech.co.uk

#### Fees

All fees are payable as stated below:-

- Yearly: Fees must be paid either before or during the first two weeks of the first term.
- Termly: Fees must be paid before or during the first week of term.

Monthly: First payment must be made one month prior to the commencement of the course and completed by the month stated below (under Fully Paid By). Monthly payments must be recieved into the FunTech bank account by the 5th of each month.

- Private: Fees must be paid 7 days prior to the tuition
- Holiday Camps: Fees must be paid 30 days prior to the date of the camp

Late payments will be subject to an automatic £20 late fee being added to your account for each month until fees are up to date.

To avoid any late fees added to your account, simply fill valid debit/credit card details overleaf		Child Care Account Numbers		
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and Stepped Approach Series. All other courses, you are making a commitment for the full duration	FunTech Bank Details	Care-4: 24693023		
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